

APPLICATION OF RESIDENT'S VECHICLE PARKING DECAL (for class 3 Vehicles only)

Name (as in NRIC / Passport) : NRIC / Passport No :

Tower No : Unit No :

Contact : (Office)(Home) (Mobile).....

Please fill in PART A if you are the owner OR PART B if you are the tenant

PART A
Reason(s) for application :(Please ✓ tick accordingly)

I am applying for the 1st vehicle parking decal.

I am applying for the 2nd vehicle parking decal.

I am applying for the (3rd/4th/5th) vehicle parking decal(s).

I have lost my parking decal for vehicle no.....

I have changed my vehicle & the new vehicle number is.....

Others. Please state.....

PART B
I,, owner of the above-mentioned apartment authorize the Management Office to issue the car decal to my tenant, who agree to abide by the Rules and Regulations governing this application.

.....

Signature/Date (Owner) *Name/Signature of Applicant (Tenant)*

Date:

***Please attach a photocopy of vehicle ownership and tenancy agreement.**

FOR OFFICIAL USE ONLY

Issue By : Serial No :

Date :

Acknowledgement of Receipt

I hereby acknowledged receipt of vehicle parking decal(s) of serial number(s).....

Date:..... Name & Signature:.....

We understand the Management reserves the right to withdraw the decal if we fail to abide by any clause specified in the rules & regulations attached herewith.

Rules & Regulations for Application of Residents Vehicle Parking Decal

1. Residents must apply for vehicle parking decals from the Management Office. The decal shall only be issued to an Owner residing at a Condominium.
2. Application for parking decal shall be made in the prescribed form, which is obtained from the Management Office.
3. All applicants are required to submit documentary proof of ownership and residence i.e. vehicle registration book, company certificate letter (for company car), lease agreement, insurances, etc.
Note: Residents are requested to update their address in the vehicle logbooks before collection date.
4. A parking decal is not transferable for use to another vehicle.
5. Subject to the availability of remaining lots, balloting may be required for parking decal applications.
6. The issuance of the 2nd and subsequent parking decals to the Resident is a privilege granted by the Management Office. Subject to the availability of remaining lots, the Management reserves the right to withdraw these parking decal(s) anytime at its own discretion. The Management's decision shall be final.
7. **The car decal should be prominently displayed on the top corner of front windscreen near the front passenger side for easy identification by security personnel. Entry may be denied otherwise.**
8. Residents are to notify the Management Office should there be a change of vehicle registration particulars so that a fresh decal could be issued in exchange for the old one. No charges will be imposed for an exchange of car decal due to change of vehicle registration number.
9. **The Basement Car Parking facility in the Condominium shall be permitted only for class 3 vehicle (unladen load does not exceed 2500kg) with valid parking decal only.**
10. In the event when resident has to use a substituted vehicle, the Management Office shall be notified and an over night parking chit will be issued to the resident. Note: **The Security Supervisor is authorized to issue for 1 to 1½ days and the Management Office is authorized to issue for 7 days.**
11. Loss of car decal must be reported to the Management Office within 24hrs. Entry may be denied otherwise.
12. Upon selling of apartment or termination of lease, the owner /tenant is responsible to handover their car decal to the Management Office.
13. All commercial vehicle driven by the resident as a primary mode of transport with overall height exceeding 2m are only allowed to park in the open space lots.
14. For security purpose, a Bi-annually car decal re-issue exercise will be held.
15. After the re-issue exercise, and on a date specified by the Management Office. The "old car decal" shall be rendered invalid. It shall be returned to the Management Office in exchange for the new decal.
16. All vehicle parked in the Condominium will be at the Owner's risk. The Management shall not be held liable for any theft, damage or other misdemeanor caused to the vehicles and/or their contents.
17. Residents shall ensure that no damage is caused to the fitting and fixture in the car park and shall be liable for any damage caused.
18. The Management reserves the right to reject any application at its discretion. Any application, having been approved may still be subject to cancellation at the Management's discretion. The Management's decision shall be final.